



OBI NTSV Case Review Feedback Email Template

OBI Champion Teams can use this template to provide structured feedback after NTSV case reviews. It supports communication of key findings, strengths, and opportunities for improvement to promote learning and quality care at each site.

Hi [Recipient Name],

I'm sharing a summary from our recent case review at [Your Site Name]. Please take a moment to review and share any feedback or questions:

 **Case Summary:**

- Brief description of the case – include relevant clinical context, timeline, or key decisions. List identifiers for easy chart review.

 **Opportunities for Growth:**

- List any documentation gaps, missed opportunities, or areas where we can improve.

 **Strengths Noted:**

- Highlight successes – teamwork, clinical decision-making, thorough documentation, etc.

 **Improvement Objectives:**

- Specify the behaviors or practices we aim to reinforce or enhance.

 **Next Steps & Follow-Up:**

- Outline actionable items, changes to implement or monitor, and any further support needed.

If you have any thoughts, feedback, or need clarification, please feel free to reach out to me. I'm here to support ongoing learning and continuous improvement.

Thanks so much for your commitment!

Warmly,

[Your Name]

[Your Role]

[Contact Info]
